



January 29, 2018

Dear Vendor,

Saint Demetrios Greek Orthodox Church is having its **41st Annual Greek Festival** from September 6 through September 9, 2018 and I hope you will be able to participate.

The vendor tent will be located on the left side of our parking lot.

Enclosed is the vendor contract which outlines the details and requirements for each vendor. Please sign and return the contract with payment to the Church as soon as possible so that we may hold a spot for you at the Festival. All payments must be remitted in full by August 1, 2018, no exceptions. A space will not be held for you if you have not paid by the due date.

If you have any questions regarding the contract or the Festival I can be reached at GrStDemetriosUnion@hotmail.com or call the church office at 908-964-957.
Thank you.

Sincerely,

Sofia Paragioudakis
Church Secretary



Festival Dates: September Thursday 6th through Sunday 9th

This application is for exhibit space at the St. Demetrios Greek Orthodox Church Festival. This application will become a contract between St. Demetrios Greek Orthodox Church and the undersigned business or service (hereafter called vendor) upon acceptance by the Festival Committee. This agreement is based on the terms set forth below and on rules and regulations that must be strictly adhered to by the vendor, their employees and representatives.

Vendor Company Name: _____
Phone #: _____ **Fax#:** _____
Representative's Name (printed): _____
Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Vendor Agrees:

- To pay a flat fee of \$300 for one table and an extra \$50 for each additional table.
- To remit rental fee payment in full with contract on or before date stated in letter and no later.
- To display their wares only within their assigned space and use tables in the way they were set up by festival committee
- To not conduct any raffles or drawings.
- That St. Demetrios Greek Orthodox church is not responsible for lost or stolen items
- To keep all information, whole or in part, confidential.

Vendor Understands:

- All applications accepted or denied, are at the sole discretion of the appropriate committee. Upon acceptance by the festival chairperson, this contract may not be canceled and any payments are not refundable.
- That checks must be made payable to **St. Demetrios Greek Orthodox Church**.
- By signing this agreement, the vendor agrees to comply with any and all policies and conditions of management and facility in which the festival is held.

The Festival Committee Agrees:

- To provide the vendor space, a table, and 2 chairs, unless otherwise agreed upon.
- To provide the vendor with [120V] power.
- Any exceptions to these agreements and understandings must be approved in writing by the Festival Chairperson.

Vendor Approval Signature: _____ **Date:** _____
Please Print Name: _____
Festival Chairperson Approval: _____ **Date:** _____
Agreed Payment Amount: _____ **Date Paid:** _____
Table amount requested: _____